



# SNSC Board Meeting

Strathcona Nordic Ski Club

ANNUAL GENERAL MEETING

November 6, 2023

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Call to Order: 7:02

**Chair** – Wendy Johnstone.

**Quorum present** – 26 individuals on the call.

**Present:** Michelle Willard, Wendy Johnstone, Jeff Fretts, Roslyn Smith, Marilyn Atkinson, Len Apedaile, Shane Landreville, Chris Bowlby, John Andres, Carolyn Harmatiuk, Berend \_\_\_\_\_, Gillian Clayton, Paul Chatterton, Fil Bohac, Colleen Inglis, Lynn Swift, Kate Scallion, Alison \_\_\_\_\_, Jim Meldrum, Sean Moore, Jonathan Ker, Heather Macdonald, Danielle Froese, Stefan Jakobsen, Sharon Forester, Marika \_\_\_\_\_.

## 1. Opening Remarks

Hoping for AGM in person in the following year.

Thank you to everyone assisting the club during club transition with head coach moving on and others stepping up in other capacities.

Key activities:

- a. Transitioning away from having a head coach.
- b. Conducted club survey in May. Report coming in the next few weeks. Building capacity around training officials and recruiting volunteers. Social equity and diversity and inclusivity shown through the Rick Morson Ski School program and building contingency fund for sport access and registration in some events.
- c. Strategic planning – transitioning currently, but looking at big picture and strat planning ;
- d. Want to have engagement and social activities and events – one coming up on Nov 21.

## 2. Adoption of the Agenda and Rules of Order

No additional comments or additions to the agenda.

Motion to adopt the agenda as circulated: Roslyn Smith. Seconded by Michaela Jelen.

## 3. Acceptance of 2021 AGM minutes

No changes proposed.

Motion to adopt the 2022 AGM minutes as circulated. Len Apedaile. Seconded by Roslyn Smith.

## 4. Business arising from Minutes

No unfinished business from the 2022 AGM.



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### 5. Consideration of the Financial Statements

Thanks to Carolyn. Thanks to Colleen for stepping in.

Financial statements circulated via newsletter and on website. All details available on website under "AGM" tab.

Financial Report:

- Club is growing. Managing a 280k budget every year. Total revenue was \$279k and expenses were \$282 with a net loss of \$3k. Actual profit is \$37k from the sale of the club van and trade in of truck for the year. Received the community gaming grant again which brought in \$36k and awarded again. Rally together grant for \$4000 and not all spent this past year.
- Lots of expenses for vehicle repairs last year. Received subsidy for school program.
- Also able to get a club credit card for centralized way of club purchases.
- Contingency fund added for this year. Just recently started, it's on the balance sheet, not the P/L sheet. A bit small right now but growing and working on how to make it work.
- Question on whether to set money aside for depreciating truck. Tight year with coach uncertainty. Might have to actively fundraise and get sponsorship for this.
- Question on Dave Battison Fund \$8000 cost for administering the fund. Think that was what we had paid butchers block for the fundraising.
- Motion to accept financial report: Motion by Colleen Inglis, seconded by Jeff Fretts

### 6. Director's reports

a) **Membership report.** Welcoming Jim Meldrum to assist going forwards. Last year, numbers were significant. Numbers consistent but growing. Jeff reviewed membership numbers.

- 141 kids in the Rabbit Skill Development Program
- 51 New to JRabbits
- 40 kids in Devo Track Attack programs
- 25 kids in the Junior Race program
- 43 participants in the Masters Rec program
- 17 Masters Racers
- 384 registered under family designation
- 38 single adult memberships
- 25 senior memberships
- 239 female members
- 220 male members

b) **Skill Development Program Report:**

- Overall, it was a great season!
- We ran 17 programs (6 on Saturday, 11 on Sunday) across Bunny Rabbits, Jack Rabbits L1-4, Youth Learn to Ski and SNAP (no FIT program in 2023).



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- 136 children registered (down a bit from 152 the previous year; we are currently at 135 for the 2024 season)
- 22 coaches (10 were new in 2023)
- Beckie Scott Sprints were held on Feb 25 & 26; 60% of Bunny Rabbit and Jack Rabbit kids participated.
- Thanks to Mike Tunnah for officiating!
- Year-end celebration was held on March 18th - included great games for all kids and everyone had fun!
- Parent volunteers organized everything (thank you Ceri, Stefan & Faye) including hot chocolate and cookies for families after the event.
- Signup genius helped recruit volunteers for SDP-related tasks and activities; we appreciated everyone's support.
- We are looking forward to another great season ahead!

### c) Rick Morson Ski School Program Report

- Huge Thank You to Jamie Purves for his coordination. Welcome to Sarah Devenish.
- Approximately 550 students received a set of 3 lessons. Under our equity initiative, 112 of those students were fully subsidized. \$8474.00 was used to provide rentals, trail passes and instruction.
- Most of the students received 3 lessons, some received 2 lessons.
- Lessons were provided by 8 different instructors
- \$5000.00 Equity Initiative grant from Nordiq Canada, funded by Sport Canada, which was used to subsidize equity deserving students. Rick Morson and his affiliates donated about \$5000.00 to the equity initiative funds.

### d) Coach Development Report

- 288 coaches on the club coaching database
- Last season(2022-23), SDP, school program and masters recreation program recruited 20 new coaches to the club
- Worked closely with SDP coordinators and school program coordinator with new recruits and information on required NCCP coaching courses, ensuring that all coaches in club programs meet minimum coaching requirements
- Provided online ICC + CC course information to new coaches in training
- Ongoing updating of coaching database, including provision for active coaches sheet; 72 active coaches last season
- SNSC hosted a successful NCCP Community Coaching CC workshops- January 21-22, 2023 at MWSR - 16 new coaches participated
- Nov. 2022 and Spring 2023- sent 4 race coaches (devo and juniors) to advanced level of NCCP coach training.



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### e) Fund Development Report

- Our Fund Development position remains vacant.
- Gaming Grant - \$36,500
- Rally Together viaSport Grant - \$16,485
- Regional Coach Grant - \$5,500
- Nordiq Canada Equity Grant - \$5,000 (Ski School)
- Kal-Tire: \$1,179.52
- Club Sponsorship for events: \$3925 (Loppet)
- Dave Battison Fund: \$13, 201.00 (carried over from 2021-2022 and not topped up in 2022-2023)
- Rick Morson & Susan Carson are continuing to support the school program- \$5000.00
- Our annual Nordic Canada Campaign: \$7851.00
- Other fundraising efforts: \$ 5530.00 (Gaming 50/50 raffle)

### f) Club Coordinator Report

- Found previous head coach did a lot of admin in her role. Michelle's hours have increased to help with the things that Andrea previously did. Michelle's hours are still limited.
- completed my first year as Club Coordinator, though I have been active in the club since 2017 as a parent of Bunnies and Jack Rabbits and as a club volunteer.
- Some highlights from my year as Club Coordinator include:
- Securing the Rally Together grant to help improve volunteer systems; Gaming Grant and other fundraising initiatives
- Race & Volunteer Coordinating
- Meeting many friendly faces
- Working with the Board of Directors, with the leadership of Wendy Johnstone

## 7. Election of Officers & Directors

Proposal election of directors and officers.

### Officers:

- President – Wendy Johnstone
- Vice President – Vacant
- Secretary – Danielle Froese
- Treasurer– Colleen Inglis

### Directors:

- Membership – Jim Meldrum
- Communications – Vacant
- Coach Development – Chris Bowlby
- Skill Development – Heather Macdonald



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- Athlete Development – Gillian Clayton
- Fund Development - Vacant
- School Ski Program – Paul Brown
- Events & Promotions – Vacant
- Officials Development -Vacant
- Directors at Large
  - Graeme Magor
  - Paul Chatterton
  - Carolyn Harmatiuk
  - Jeff Fretts

Call for nominations from the floor – none heard.

Motion to accept officers and directors as presented. Moved by Chris Bowlby. Second Carolyn Harmatiuk.

### **8. Other Business**

Appointment of an auditor is not required. No discussion.

Date of 2024 AGM. Looking to do an in person and combine with a season kick off event. AGM for 2024 set for November 2, 2024.

### **19. Adjournment**

Motion to adjourn at 8:06pm by Roslyn Smith, seconded by Chris Bowlby.