



**Minutes of Strathcona Nordic Ski Club AGM meeting held on
November 16 at 7 pm via Zoom Online in Courtenay**

In Attendance: Board Members and Directors: Len Apedaile, John Andres, Lynn Swift, Crystal Gaudry, Michaela Jean, Jeff Fretts, Heather Clarke, Marilyn Atkinson, Pat Grappolini, Chris Bowlby,
Head Coach: Andrea Stapff
Club Coordinator: Alison James

Other club members for a total attendance of 34 people.

Meeting Chairperson: Len Apedaile

Meeting opened at 7 pm

Opening Remarks: Len Apedaile made the following remarks:

Welcome to our virtual pandemic AGM!

Greetings and thank-you to our wonderful members, board of directors and staff.

This will be an ordinary general meeting with no special business or special resolutions on the agenda.

I will Chair the meeting or in my absence the Board will appoint a chair.

Quorum for this meeting will be 20 members or 5% of voting members

Adoption of the Agenda and Rules of Order

Heather Clarke moved the agenda as accepted. Jonathan Kerr seconded, all in favour.

Review and Acceptance of the 2019 AGM Minutes

- 2019 AGM minutes, current financial statements, working budget were posted and circulated.
- Crystal Gaudry accepted the 2019 AGM minutes as presented. Wendy Johnstone seconded, all in favour.

Business Arising from the Minutes

- None

Consideration of the Financial Statements – Crystal Gaudry, Treasurer

- Financial statements including 2019-2020 profit & loss statement, balance sheet and budget are available for review. Our year-end is September 30th.
 - Our total revenue was \$ 203 156.94.
 - Our total expenses were \$ 206 225.52.
 - We had a net deficit of \$ 3 068.58 at our fiscal year-end.
 - We received a Community Gaming Grant of \$ 32 000.
- We had a slight deficit this year due to the impact of COVID on our van sponsors. We received some funds after our year end, and they will be applied to our remaining van payments.
- We applied for and received a Canada Employment Wage Subsidy of \$17 689 to help cover Andrea Stapff's (our Head coach's) wages due to our decreased revenue this spring.
- We have received a community gaming grant for \$35 000 for the next fiscal year 2020-2021.

Motions to accept financial statements: xx moved to accept, xx - seconded motions, approved, carried.

Directors' Reports

Communications Report – Lynn Swift

- We were without a director for a year, though Lynn Swift kept up on a few tasks when Ang Nadler left the Club Coordinator Position.
- Lynn has been transitioning Pat Grappolini, who stepped forward to take over the Communication Portfolio a couple of months ago, as well as our new Club Coordinator. Thank you Pat!
- Team of people working on Communications along with our new club coordinator, Alison James, and Communication Director.
- Freya Wasteneys, former Junior Racer, has been updating our website and giving it a fresh look with new pictures. Thank you!
- Nell van Wyngaarden, grandmother of 3 junior racers, has taken on the task of putting out our newsletter
- Marika Galik, coach and Master Racer, takes care of our race press releases
- Several people add to our Social Media sites (Facebook and Instagram)
- We have a club Strava account – find us there.

- We could use a volunteer to keep our Strathcona Nordic board, found up at Raven Lodge, up to date with club news, picture, race notices, and Master Rec meeting places.

Coach Development – Marilyn Atkinson

- The heart and soul of the Strathcona Nordic Ski Club are the volunteers who work in many areas of our Club, including as volunteer coaches.
- For the 2019-2020 season the Club benefitted from the contributions of 48 coaches in our four Recreational Ski Programs and three Competitive Ski Programs. Of these coaches, 10 were new recruits to coaching.
- 15 coaches participated in NCCP Coach training courses.
- For the 2020-2021 season the Community Coaching course is January 2+3, 2021.
- The Club runs a Coach Database to track coach training to ensure coaches are working at their required competency level for the age of children they are coaching. The Database is also used to track vulnerable sector Criminal Record Checks for all coaches working with youth. The Club requires CRC's are updated every three years for coaches working in youth programs.
- The Club welcomes incoming Coach Development Director Chris Bowlby.

Recreational and School Program – Lynn Swift

- End of the 2019/2020 season saw Ang Nadler resign as School Program Coordinator. Thank you so much to Ang to the dedication, expertise, and time she put into this program. She left things in a very organized and well-managed state for the next coordinator.
- In early October, once we secured our Lottery Grant, we hired Alison James to take over this position.
- We are proceeding with the programs through COVID-19 given that we can follow all the health and safety protocols from School Districts, Mount Washington and our sport body, CCBC.
- At this point we are at about 700 participants signed up out of our 900 usual participants and this is without a lot of follow up yet.
- Rick Morson, founder and support of the CIBC Wood Gundy Ski School Program raised and donated 3573 through the annual CIBC Miracle Day fundraiser. This approximately \$1000 more than last year. The money for this program goes to support participation in the ski program for children/families in need.
- Master's Rec Program is being run by Liza Grant, long time participant, and now coach and Master racer, and Chris Bowlby, long time skier, coach and Master Racer.
- Strathcona Nordic Adventure Program (SNAP) is being coached and managed by Dan Lemay
- Fun Improvement Team will be coached by Neil Holms.

Fund Development – Heather Clarke

- Event Sponsorship: Vancouver Island Loppet Sponsors brought in \$750 cash (shown in revenue) as well as \$1500 Gift-In-Kind (not shown in revenue) from the

following: Mount Washington Alpine Resort, Ski Tak Hut, Strathcona Park Lodge, Ryan Williams Remax, Shoreline Orthodontics, HiTec/Brazen, Campbell River Optometry and Natural Pastures.

- SNSC's Twentieth Anniversary Celebration. John Andres took the lead on this event planned for April 2020. However, with CoVid, it was cancelled and rescheduled for the next fiscal (and is now being reconsidered with CoVid still being a significant factor).
Vehicle Sponsorship: In this 4th year of a 5 year commitment our van sponsors came through even in this difficult year. Some of these funds arrived in this fiscal year 2019-2020 while the rest arrived in October of the new fiscal. Thanks to Dr. Andreas Conradi (\$5000), Dr. Teri Norfolk (\$2500), Rupert Wong/West Coast Environmental (\$1000) and Shoreline Orthodontics (\$1000). Strathcona Park Lodge has continued its contribution to funding this van by renting it during our off season. Thanks to Berend Henckel for securing the 5-year commitment and to Jeff Fretts for following up this year.
Truck sponsorship - While we had a plan to solicit sponsors this did not happen this year.
- Grants: BC Community Gaming Grant for the fiscal year Oct. 1, 2019 to Sept. 30 2020:
This application was prepared and submitted May 31, 2019 and received September 2019. We received \$32,000 of the requested \$32,000 - the most we had received to date. BC Community Gaming Grant Application for fiscal year Oct. 1, 2020 to Sept. 30, 2021. This application was submitted May 31, 2020. In October 2020 we were informed that we will receive \$35,000 of the requested \$36,000 for the upcoming fiscal. While I took the lead it truly is a full team effort with special thanks to Len Apedaile and Crystal Gaudry.
- Fundraisers
Butcher Block Fundraiser: \$807.00 (net) Thanks to the race team for your work!
- Tax Receiptable Donations:
Rick Morson CIBC WG School Program (allocated to School Program Access Fund) - Last year Rick Morson together with CIBC WG's Miracle Day contributed \$2546.25 toward the school ski program - it was this amount that was allocated in 2019-20

In July 2020 we were were informed that together Rick Morson and Susan Carson with CIBC WG raised \$3573.00 which will be available for the coming school year (2020-21) to be distributed to disadvantaged students. Thank you Rick and Susan for your generosity and to CIBC WG as well as to Lynn Swift and Angela Nadler for their work on this.

CCBC/Nordiq Canada 100 Campaign: In recent years CCBC has held a Club Fundraising

Challenge with matching funds provided at certain levels by provincial sponsors. This year the campaign combined with Canada Nordiq's 100 Campaign which allowed us to raise \$2,432. Thanks to Wendy Johnstone for taking the lead this year on this campaign and to all the members who donated!

Membership – Jeff Fretts

- Registration for the upcoming season has gone well so far.
- Unfortunately, this year's numbers were presented so we don't have the 2019 numbers for this report.

Head Coach – Andrea Stapff

Great things about our club:

- Talented, dedicated Board of Directors
- Talented, dedicated group of coaches, support staff, athletes, skiers.
- Supportive, dedicated group of volunteers, parents, families.
- Committed, supportive, generous sponsors, donors.
- Community of engaged outdoor enthusiasts who love skiing.

2019/2020 in review:

- Continued capacity building across programs – recreational and competitive.
- Continued development in coaching – more certified L2T coaches, more trained T2T coaches, better coaching, better skiing, improved skill development; need to continue to focus on coach recruitment and development
- Participation in events across all levels, locally, provincially, internationally – Lantern Ski (fun club event) to Austrian Ski Championships (2 athletes competed)
- Recognition at Provincial Team level – 2 athletes named to BC Ski Team, 2 athletes named to BC Development Squad, 3 athletes named to BC Talent Squad
- Excellent results – provincially (BC Cup, BC Champs, BC Midget Champs), nationally (NorAm) and internationally (2 athletes on European Tour, 2 podium performances by Emma Wong)
- COVID.....Ski Nationals cancelled, mountain closed.....

2020/2021 preview/review to date:

- COVID.....
- Incredible commitment to training, resilience, patience shown by athletes, families as new normal began to unfold and continues to unfold
- Athletes in various training groups remains stable, even with graduation of 2002 cohort (Gabe Gledhill continues to pursue skiing career with British Jr National Team, Amelia Wells continues to pursue skiing/school with Alberta World Cup)

- Academy; influx of new families into Devo program, increasing in numbers)
- Improved integration of biathlon athletes, now 5 biathletes training consistently with Jr team program
- Provided meaningful team experiences within Return to Sport guidelines – Strathcona Park Lodge family camp, August backcountry trip, September regional camp
- Upcoming December regional camp, 2020/2021 competition calendar in place with intention to compete within Return to Sport guidelines
- Coach development, coaching support plans in place, anticipate full running of programs with increased and welcome interest in our sport as a result of the pandemic
- Working with MWAR to ensure a successful season for all programs, recreational to racing
- A challenging year like no other, and the community is moving forward successfully
- To borrow from Dr Henry....Be kind, be calm, be safe.....and add.....Be on skinny skis this winter!

Club Coordinator Report – Alison James

- Communication to 26 Comox Valley Schools went out on October 30 with the details of the 2021 Wood Gundy SNSC School Ski program. Previous teachers were also included in the email distribution.
- The website has been updated with 2021 information.
- Registration opened Monday, November 2. As of November 8, 10 schools have registered classes with an estimated participant list of 435 students. As a way of comparison, 18 different schools participated last year with upwards of 900 students (this is an estimate based on the information on hand - please verify). A tentative school schedule has been drafted and no major conflicts have been noted. Further outreach will be done in the next week to determine if previous participating schools will be joining the program this year.
- The call for 2021 instructors was sent out to last year's instructors by Ang on October 20. Of the 15 instructors from last year, only 6 have indicated they would be returning (in various levels of commitment). Several instructors have moved, 2 have not responded and another few have decided not to instruct this year. We have 2 new instructors to come on board (myself and one additional). More instructors are needed. A call for instructors was sent out in the SNSC newsletter the week of November 2. Alison to work with Ang to look for other ways to advertise.

Election of Officers and Directors

Nominated for election or re-election:

- Acting President – Len Apedaile, position needs to be filled
- Vice – President – no nominations, position will remain open
- Treasurer – Crystal Gaudry
- Secretary – Wendy Johnstone
- Director of Communications – Pat Grappolini

- Director of Membership – Jeff Fretts
- Director of Coach Development – Chris Bowlby
- Director of Sponsorship and Fundraising – no nominations, position will remain open
- Director of Skill Development: Michaela Jean
- School Program and Recreational Program Director– no nominations
- Members at Large – Kurt Galik; Marilyn Atkinson

New nominations accepted. All Officers and Directors acclaimed. New board welcomed.

New Business:

- **Date of 2020 AGM – Saturday, November 2, 2021**

Meeting adjourned 8:49 pm

Minutes submitted by Wendy Johnstone, Secretary